

[To be Substituted Bearing same Number and Date]

SOCIAL WELFARE DEPARTMENT

The 9th October, 1998

Date of
Receipt
29-3-03

No. 1513-SW (4) 98.—In pursuance of the guidelines contained in the judgement of the Hon'ble Supreme Court of India in the Writ Petition (Criminal) Nos. 666-70 of 1992 with criminal Misc. Petition Nos. 7021-31 of 1992 *VISHAKHA AND OTHERS Versus STATE OF RAJASTHAN* and others for due observance at all work places as well as for other responsible persons or other institutions, for the preservation and enforcement of the right to gender equality of the working women and to ensure the prevention of sexual harassment of women, the Governor of Haryana is pleased to constitute the Complaint Committee as per details given below :—

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| 1. SMT. MAMTA GARG, Joint Director, Social Defence and Security Department | Chairperson |
| 2. SH. MANI RAM, Deputy Director, Welfare of Scheduled. Castes and Backward Classes Department | Member |
| 3. SMT. GAYATRI SHARMA, District Social Welfare Officer, Yamuna Nagar | Member |
| 4. SH. M. M. BHATIA, District Social Welfare Officer, Ambala | Member |
| 5. SMT. SUMITRA DEVI, District Social Welfare Officer, Sirsa | Member |
| 6. SMT. SHARDA GULATI, Ex- Joint Director (DPR) House No. 3036, Sector-38, Chandigarh | Member |
| 7. DR. AMRIT SINGLA, House No. 613, Sector-7, Panchkula | Member |

The headquarter of the Committee will be at Chandigarh and it will meet quarterly and if necessity arises it can hold meeting earlier also subject to the approval of the Chairman of the Committee.

The area of operation of the Committee will be the entire department of Welfare of Scheduled Castes and Backward Classes and Social Defence and Security Department.

The functions of the Committee will be as under :—

- (i) To receive all complaints relating to sexual harassment from the women employees of the department/organisation as mentioned in the area of operation.
- (ii) To make detailed enquiry in the said complaints and to solve the problem.
- (iii) To make suitable recommendations to the Director, Social Defence and Security Department/Welfare of Scheduled Castes and Backward Classes Department/competent authority for taking disciplinary action against defaulters where conduct of an employee amounts to sexual harassment of women employee.
- (iv) To submit the annual report to department of the complaints received in the committee and action taken thereon.
- (v) To check that the awareness of the rights of the female employees in this regard is created by the department in view of the guidelines given by the Hon'ble Supreme Court of India.
- (vi) To co-ordinate and integrate the efforts made by the department in order to prevent, minimise and curb the tendency of sexual harassment of women at work places falling under its jurisdiction.
- (vii) To monitor the progress of the implementation of the directions of the Hon'ble Supreme Court of India relating to its own area of operation.

MEENAXI ANAND CHAUDHRY,

Chandigarh :
The 7th October, 1998

Financial Commissioner and Secretary to Government
Haryana, Social Welfare Department.